

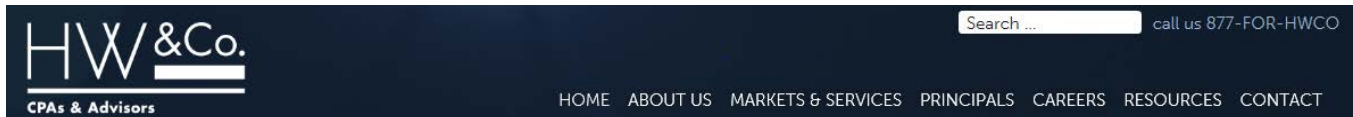
Your Tax Return Copies

Copies of your tax returns are available on HW&CO Secure Online Portal.

You should have received an E-mail from us welcoming you to your HW&CO Secure Online Portal. This E-mail also includes instructions for registering your account. When registering your account, you will be asked to choose a username and password. We suggest using your email address as your username. Keep your username and password in a safe place. They will be needed in order to access your Secure Online Portal.

Once you have registered for the HW&CO Secure Online Portal, you can access copies of your tax returns anytime in seven easy steps.

1. Go to the HW&CO website at www.HWCO.com.
2. Click on "CONTACT" tab at top of home web page.



3. Click "Client Portal Login" on the right side of the Contact Us page.

Contact Us

We want to hear from you. Please provide your contact information and a brief description of your request and we will respond as quickly as possible.

MORE

[Client Portal Login](#)
[Subscription Center](#)

4. Under "Access Your Client Files" Click on "SECURE PORTAL TRANSFER"

Access Your Client Files

ENCRYPTED FILE TRANSFER (LEAPFILE)

[SECURE PORTAL TRANSFER](#)

5. Enter your Login (username) and Password on the Secure Online Portal page.



Secure Online Portal

Cleveland | Columbus | Mentor

Please Log In

Login	Password	Log In
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6. Click on ClientFlow under NetClient CS Documents on left side of page.



7. Click on folder to view tax returns.

If you have any problems, please contact us.

Visit our website at www.hwco.com throughout the year for timely tax articles and other interesting information.